

**Interim Report on Income and Expenditure
As of 31 August 2019**

This document is submitted to the Plenary for information.

1 LIST OF DIRECT CONTRIBUTIONS FROM MEMBERS 2019 STATUS 31 AUGUST 2019

Cash Contributions to the Trust Fund	Arrived in Trust Fund	Pledged or based on 2018 contribution
Argentina (EUR 8,000)		9,013
Armenia		955
Australia (AUD 170,000)	129,001	
Cambodia (EUR 1,000)	1,000	
Canada (CAD 100,000)	7,584	70,000
China (Eur 269,400)	302,363	
European Commission (Eur 1,000,000)	1,118,967	
Germany (EUR 200,000)		226,340*
Japan	227,464	
Korea (KRW) 85,000,000	71,317	
Mexico (USD 12,000)		11,664*
Madagascar	982	
New Zealand	14,200	
Norway		37,500
South Africa (ZAR 2,000,000)	132,275	
Sweden	110,000	
Switzerland	65,000	
United States	703,200	
Vietnam		3,000
Total	2,883,353	358,472

* Arrived in the Trust Fund after 31 August 2019

2 EXTRA BUDGETARY (IN SWISS FRANCS)

Extra-Budgetary 2019		
Cash contributions	Expected 2019	Expenditure at 31 Aug
Australia (Africa Digital Earth Project)	53,682	39,469
Australia Support to GEO Week 2019	538,839	25,431
Canada (GEOGLAM)	71,054	34,135
China (JPO)	93,696	93,696
Japan (AO GEOSS)	90,000	
Korea (AO GEOSS)	17,424	
Germany (LDN Initiative)	111,025	
Germany (GEOGLAM)	294,528	94,560
Switzerland (Water)	28,343	

In Kind contributions	
Secondment (In kind contributions calculated at Standard Budget Costs for 2018)	Resources managed by the Secretariat (included in Financial Statements)
Japan Seconded Observing supporting Systems Coordinator (Spaced Based)/AOGEOSS	255,875
Virtual Secondments (In kind contributions calculated at Standard Budget Costs and travel allocation for 2018)	Resources managed by the Secretariat (not included in Financial Statements)
United Kingdom – Seconded supporting Disaster Risk Reduction	216,000
University of Twente – Seconded at 20% supporting Capacity Building	26,000
Targeted Contributions to foundational tasks	Managed by the Secretariat
Amazon (USD 50,000) Cloud Credits contribution to GEOSS Infrastructure	49,500
Targeted Contributions to foundational tasks	External to the Secretariat
European Commission (Eur 750,000) Contribution to GEOSS Infrastructure	846,000

3 INTERIM REPORT ON INCOME AND EXPENDITURE AT 31 AUGUST 2019 TRUST FUND VS BUDGET

	As of 31 August 2019	Projection 2019	Budget* (2019)
Revenue			
Voluntary contributions (Note 1)	2,883	3,242	3,700
Other revenue (Note 2)			
In-kind contributions (Note 3)	216	300	1,550
Total Revenue	3,099	3,542	5,250
Expenses			
Salaries and employee benefits (Note 4)	1,636	2,400	2,600
In-kind expenditure (Note 3)	216	300	1,550
Travel Secretariat (Note 5)	211	272	320
Travel Support to developing countries	*100	188	80
Other expenditure (Note 6)	119	223	345
Supplies, consumables and other running costs (Note 7)	11	169	255
Organization of meetings (Note 8)	*		100
Total Expenses	2,293	3,552	5,250
Surplus/Deficit	806	10	

* Allocation transferred from Organization of meetings to Travel to support developing countries

Notes

- Note 1: Voluntary contributions include contributions arrived in the Trust Fund at 31 August 2019;
- Note 2: Other revenue comprises interest and exchange differences;
- Note 3: In-kind contributions and expenditure are the value of seconded experts calculated according to Standard Budget staff costs, currently the secretariat has one seconded expert from Japan. As well as the contribution of office space by WMO;
- Note 4: Salaries and employee benefits include the salaries of fixed-term staff and contractors, contributions to the UN pension fund, common staff costs and employee benefits, i.e., after-service health insurance, accrued annual leave on retirement and repatriation grants, Projections are based on present staff contractual arrangements, projected recruitments using the Standard Budget Costs rates for personnel;
- Note 5: This item comprises the mission travel of Secretariat staff, seconded experts, contractors and travel of developing country participants to GEO meetings. Projections are based on projected travel and number of events for which the Secretariat has planned to provide sponsorship;
- Note 6: Other expenditure includes the 7% support costs paid to WMO in accordance with the Service Level Agreement, external audit fees, publications, staff training and bank charges;
- Note 7: Supplies, consumables and other running costs include office rental, internet, telephone, WebEx, e-mail discussion lists, stationery and supplies, software and equipment; and
- Note 8: This item covers GEO support towards events organized by third parties under Letters of Agreement. Included is primarily travel of developing country participants to these events.

4 OVERVIEW OF CURRENT SECRETARIAT STAFFING

The Secretariat in Geneva currently consists of thirteen fixed-term appointments and two short term appointments. In addition, two virtual secondments full time are in place, bringing the total staff to 17. Also we have a virtual secondee working one day per week for Capacity building.

4.1 Changes in Staffing since the last report are as follows:

- Sara Venturini commenced her fixed-term contract as Coordinator for Climate on 1 September 2019
- Guo Man completed her term as Junior Professional Officer on 30 June 2019.

4.2 Distribution of staff according to contract type

4.2.1 Fixed-Term Appointments

- Gilberto Camara (Director);
- Hendrik Baeyens (IT Manager);
- Douglas Cripe (Senior Scientific Officer);
- Paola De Salvo (Information Technology Specialist);
- Patricia Geddes (Senior Administrative Manager);
- Craig Larlee (Work Programme Coordinator);
- Sachiko Matsuura (Assistant);
- Theadora Mills (Communications Officer);
- Steven Ramage (Senior External Relations Manager);
- Sofia Rodriguez (Senior Administrative Support);
- Chloé Tiberghien (Administrative Support);
- Sara Venturini (Coordinator for Climate)

4.2.2 Fixed-Term Appointment Extra-Budgetary Funding

- Ian Jarvis (GEOGLAM Coordinator).

4.2.3 Short-Term Contracts

- Wenbo Chu (Scientific and Technical Officer) Project Officer appointment through December 2019;
- Florian Franziskakis (In-Situ Data Management Specialist) through to 31 March 2020.

4.2.4 Virtual Secondments

- James Norris UK (Scientific Officer for Disaster Risk Reduction) to February 2020;
- Akiko Noda Japan (Scientific and Technical Expert) 31 December 2019;
- Joost Teuben University of Twente 20% support to the Capacity Building working group until 31 May 2020.

